

The Community Redevelopment Agency of the City of Titusville, Florida met in regular session in the Council Chamber of City Hall, 555 South Washington Avenue, on Tuesday, April 13, 2004.

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Present were Chairman Ron Swank, Vice-Chairman Ken Ward and Members Greg Aker, Jim Ball, and Conrad Eigenmann. Also in attendance were Executive Director Tom Harmer and CRA Attorney Dwight Severs. Members Chris Broome and Jeff Rainey were absent.

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Chairman Swank called the meeting to order at 5:31 p.m. and asked for a moment of silence. The entire assembly then stood and recited the Pledge of Allegiance to the Flag.

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Approval of Minutes – Member Eigenmann moved to approve the minutes of the regular meeting of March 9, 2004 as submitted. Member Ball seconded the motion and it passed unanimously.

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Old Business – CRA acknowledged receipt of the written update on projects and grants provided by Planning Administrator Keith Cunningham. Executive Director Harmer outlined certain items from the report as follows:

- A. Redevelopment Plan Update – Executive Director Harmer reported that the requested ordinance was prepared and public hearings were scheduled with the second and final public hearing before council to be April 13, 2004. Mr. Harmer recommended a Special CRA meeting be scheduled for Tuesday, May 18, 2004 to discuss the update. CRA agreed to the meeting with a start time of 5:30 p.m.
- B. Downtown Parking Lot – Executive Director Harmer reported that Brevard County was notified of the CRA decision to allow the Julia Street site to remain a parking lot. He then reported that staff was exploring new design scenarios and that it was expected that those scenarios and estimate would be made available to the CRA at the May 11, 2004 meeting.
- C. Downtown Parking and Circulation – Executive Director Harmer reported the Downtown striping project was complete and that no dramatic changes in traffic calming had been noticed. He then reported that a representative from the Florida Department of Transportation was unable to attend the Downtown Merchants Association meeting held March 31, 2004. Vice-Chairman Ward remained concerned with the speed of traffic through downtown and suggested a similar striping plan be considered for the southern portion of the downtown area.

- D. Marketing Strategies – Executive Director Harmer reported that staff had met internally with the Chamber of Commerce regarding the possible establishment of a Downtown internet website in the future.
- E. Max Brewer Bridge – Executive Director Harmer reported that Brevard County notified staff that the bridge would be closed to all traffic commencing April 26, 2004 for structural repairs and that the project would take approximately two weeks.
- F. CRA Budget – Executive Director Harmer gave CRA updated budget information and Financial statements provided by Bray, Beck and Koetter for fiscal year ending September 30, 2003.
- G. Referendum Projects in the CRA District – Public Works Director Jim Herron gave CRA a Critical Issues Update on current Brevard County Referendum Projects ongoing.
- H. New Businesses in the District – Executive Director Harmer reported Sun Valley Builders, Inc. as a new business in the downtown district.

Member Ball felt the March 31, 2004 Downtown Merchants Association meeting generated good ideas for the downtown district but stressed the importance of including downtown residents as well as merchants in establishing a priority list for the May 18, 2004 Special CRA meeting. Vice-Chairman Ward supported the idea of the Special Meeting on May 18, 2004. He suggested the Downtown Coordinator to poll downtown businesses and residents for ideas prior to the meeting. Executive Director Harmer felt the April 18, 2004 Downtown Merchants Association meeting would serve as an effective way to poll the downtown businesses.

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#### New Business –

Water Resources Director Raynetta Grant introduced Brad Smith of Brad Smith and Associates who gave a presentation on two proposed options for a 30% Downtown Stormwater Park design concept. Design concepts and cost estimates for a base plan and an upgraded plan were presented for consideration.

Chairman Swank asked Mr. Charlie Mars if the proposed designs met the needs of the Space Walk of Fame. Mr. Mars acknowledged that both plans met those needs.

Vice-Chairman Ward suggested investigating if any grants would be available and to apply for any grants deemed applicable. He asked for clarification of the total build-out budget for the project that was 1.6 million.

Member Ball asked if the cost of the design was included in the budget and felt a phased project could be considered. Jeff Heard of ERD, Inc. recommended CRA approve the entire project as opposed to a phased-in project due to the costs involved and clarified that design costs was separate from project costs. Member Ball suggested the base plan could be used as a phase I of the project and the upgraded plan could later be incorporated as a phase II.

Member Aker was concerned with the cost difference between the base and upgraded plans.

Member Eigenmann asked if estimates for recurring maintenance costs of the facility had been established and if a time line for project completion had been established. Mr. Heard of ERD, Inc. replied that approximately \$20,000 per year would be needed for the maintenance of the stormwater portion of the facility only and that the City would incur all maintenance costs related to landscaping and other project facilities. Mr. Heard then estimated approximately nine months prior to construction commencing and approximately six months to complete construction. Member Eigenmann then clarified that any project cost savings would return to the City and not the designer. Both Mr. Smith and Mr. Heard concurred. Member Eigenmann felt that a single concept should be selected and that the City should make an efforts to obtain any grants available.

Member Aker moved to approve the upgraded design concept with a final build-out plan as presented. Member Ball seconded the motion for discussion.

Vice-Chairman Ward and Member Ball were confused by how the project would be funded. Executive Director Harmer clarified that the CRA received \$114,500 from a grant reimbursement for a portion of the land acquisition and that if CRA authorized the use of the reimbursement funds, it could address portions of the upgraded design plan which included a fountain and additional landscaping.

Member Ball then moved to table the item until a future meeting. Member Eigenmann seconded the motion and it passed unanimously.

Member Eigenmann requested Executive Director Harmer obtain all previous information on the proposed Stormwater Park.

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Member Rainey arrived at 6:15 p.m.

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Mark Kirkwood of HHI & Associates, Inc. gave a presentation on the final draft of the proposed Downtown Wayfinding Sign design that incorporated space and maritime themes and included a historical component that surrounded the City logo. CRA was informed that both the Downtown Merchants Association and the Community Development Department staff recommended of the design as presented.

Member Broome arrived at 6:25 p.m.

Member Rainey moved to approve the design as presented. Member Eigenmann seconded the motion and it passed unanimously.

Downtown Coordinator Nora Drown requested CRA replace the dolphin depicted on the signs with a red fish that more clearly represented the Indian River portion of Titusville.

Member Broome moved to replace the dolphin on the approved design of the wayfinding signs with the red fish. Vice-Chairman Ward seconded the motion and it passed unanimously.

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CRA acknowledged receipt of the Downtown Coordinator's Report for March 2004.

Downtown Coordinator Nora Drown highlighted the report that included the upcoming meeting of the Downtown Merchants Association and a twelve-month calendar of events.

Member Ball clarified that citizen membership of downtown residents was encouraged to the Downtown Merchants Association.

Member Aker thanked Ms. Drown for her report and was impressed with the calendar of events presented as part of the report.

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Petitions and Requests from the Public Present –

Richard Leandro felt the CRA should remove itself from the Titusville Veterans Memorial Pier due to the ongoing improvements project was well over budget. He further felt the over-expenditure of funds was due to the actions of previous members of City staff and previous CRAs.

Member Broome clarified the intent and rationale of the pier improvements.

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The meeting adjourned at 6:42 p.m.