

**Planning and Zoning Commission
Regular Meeting
February 18, 2004**

The Planning and Zoning Commission (P&Z) of the City of Titusville, Florida met in regular session in the Council Chamber of City Hall, located at 555 South Washington Avenue on Wednesday, February 18, 2004 at 7:00 p.m.

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Chairman Fayson called the meeting to order at 7:00 p.m. Present were Secretary Taylor, Members Shafer, Banks, Beasley, Secor and Cipolletti. Also present were City Attorney Dwight Severs, Executive Director of Community Development Roy Crawford, Planning Administrator Keith Cunningham, and Senior Planner Randy Woodruff.

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Swearing in of Commission Members. – Dwight Severs administered the oath of office to all new members and returning members.

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The first item of business was the approval of the minutes for the February 4, 2004 regular meeting. Member Beasley moved to approve the minutes. Member Banks seconded the motion. There was a unanimous voice vote approval.

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Chairman Fayson reviewed the quasi-judicial procedures verifying that all persons wishing to speak have signed an oath card; that all agenda items have been properly advertised; and member's comments if they have visited sites; or spoken to any members of the public regarding an item to be reviewed.

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New Business:

Election of Officers – Chairman Fayson told P&Z that it was time to hold an election for the seats of Chairman, Vice Chairman and Secretary. Discussion followed.

Member Beasley made a motion have to Dr. Fayson remain as Chairman. Member Banks seconded the motion. Discussion followed.

Member Beasley – yes

Member Shafer – yes

Secretary Taylor – yes

Chairman Fayson – yes
Member Tulley – yes
Member Banks – yes
Member Secor – yes

Member Beasley made a motion to nominate Al Taylor for Vice Chairman. Member Shafer seconded the motion. Discussion followed.

Member Beasley – yes
Member Shafer – yes
Secretary Taylor – yes
Chairman Fayson – yes
Member Tulley – yes
Member Banks – yes
Member Secor – yes

Member Beasley made a motion to nominate Lorene Shafer for Secretary. Member Banks seconded motion.

Member Beasley - yes
Member Shafer – yes
Vice Chairman Taylor – yes
Chairman Fayson – yes
Member Tulley – yes
Member Banks – yes
Member Secor – yes

Impact Fee Analysis and Draft Ordinance #14-2004 Impact Fees - Roy Crawford gave a history of impact fees for the City of Titusville and an overview of the analysis and draft ordinance. Discussion followed.

Keith Cunningham informed P&Z of a project along Park Avenue, it is a DOT project to reconstruct and widen to a two-lane divided section. Discussion followed.

Joan Wheeler, 3511 Constitution Drive – In favor. For the past three years, she has asked City Council to bring back impact fees. Confused and upset with the option in the proposed ordinance where some people can opt out of the fees. Voiced concerns for children having proper playgrounds. Recommended that P&Z review the Fiskind Study. Voiced concerns about empty store fronts did not want to see any more vacant businesses.

Vice Chairman Taylor made a motion to recommend adopting Impact Fee Analysis and Draft Ordinance #14-2004 Impact Fees with the changes of final numbers that are due this week from the consultant. Member Secor seconded the motion. Discussion followed.

Member Beasley suggested a friendly amendment to limit the annual increase as defined in the cost of living index. Vice Chairman Taylor changed the amendment to state the

increase should be based on model projections rather than a rate or percentage each year. Discussion followed. There was no second to the friendly amendment. The amendment did not carry.

Vice Chairman Taylor made a friendly amendment to eliminate number 1 on page 6 on the draft ordinance removing the automatic 5% increase. Member Secor seconded the friendly amendment. Discussion followed.

Member Banks – yes

Member Tulley – yes

Member Secor - yes

Secretary Shafer – yes

Vice Chairman Taylor – yes

Chairman Fayson – yes

Member Beasley - yes

Reports:

Dwight Severs – Reviewed the Sunshine Laws and Quasi-Judicial procedures with P&Z. Gave a more in depth information relating to contact between members via telephone and emails or mail from concerned citizens. Told P&Z that if they had any further questions they should feel free to contact his office.

Chairman Fayson – Welcomed new members to P&Z.

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Adjournment:

The meeting adjourned 8:50 p.m.