

City Council
Special Meeting
August 26, 2004

The City Council of the City of Titusville, Florida met in special session in the Council Chamber of City Hall, 555 South Washington Avenue, on Thursday, August 26, 2004.

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Present were Mayor Ron Swank and Members Chris Broome and Conrad Eigenmann. Absent were Vice-Mayor Ken Ward and Member Jeff Rainey.

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Mayor Swank called the meeting to order at 6:30 p.m. Mayor Swank asked for a moment of silence and then led the entire assembly in the Pledge of Allegiance to the Flag

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The purpose of the meeting was to review the cost recovery study and continue the review of the proposed budget for Fiscal Year 2004/2005 and the planned budget for Fiscal Year 2005/2006.

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City Manager Harmer gave an overview of the proposed budget for Fiscal Year 2004-2005 and planned budget for Fiscal Year 2005-2006. He advised questions received from council at the August 17th special meeting regarding the budget would be answered later in the meeting.

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Project Manager Sandra Bookhardt gave a brief overview of the cost recovery implementation review. She stated it addresses the city's strategic issue of sustaining financial wellness by proposing an update of the fee for services based on actual costs incurred for the services provided. This strategy was supported by council at the goals workshop and has been incorporated into the proposed Fiscal Year 2004-2005 and the planned Fiscal Year 2005-2006 budgets.

The implementation process included presentations, fee ordinances, operational process/procedures, and fee refinement. The three implementation strategies were whether to implement fees one hundred percent (100%) during the first year or implement fees over a multiple of years. Each individual department reviewed the cost recovery study and made a decision on how their fees would be implemented.

The budgetary impact during Fiscal Year 2004-2005 proposed budget would be \$540,627 to the general fund, \$9,800 to the forfeiture fund, and \$34,337 to the water and sewer fund. The

budgetary impact during Fiscal Year 2005-2006 planned year would be \$692,295 to the general fund, \$9,800 to the forfeiture fund, and \$68,676 to the water and sewer fund.

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Police Chief Tony Bollinger reviewed the law enforcement service fees. The six areas included funeral escorts, fingerprinting, false alarms, audio and video tapes, forfeiture cases, and wrecker inspections. He reviewed the law enforcement revenue fee comparisons and stated the implementation strategy would be implemented at one hundred percent (100%) during fiscal year 2004-2005.

Mayor Swank commented on audio and video tape fees as well as false alarm fees. He asked how many were repeat customers as it related to false alarms.

Member Eigenmann expressed concern of exactly what was considered a false alarm.

City Manager Harmer stated an ordinance would come to council during the budget hearings and definition of false alarm could be addressed at that time.

Member Eigenmann expressed concern of fees from cost recovery being incorporated into the budget versus standing alone. City Manager Harmer advised that if the fees were not approved, the proposed and planned budget would be modified.

Council continued discussion on cost recovery study, proposed budget, and planned budget. Member Eigenmann felt as though a special meeting should have been held to discuss cost recovery study and the implementation of the study.

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Fire Marshal Chuck Bogle reviewed the fire service fees including the fire service fee comparison. Mr. Bogle then stated the implementation strategy would be implemented for fire inspection fees raising the current fee only at fifty percent (50%) during Fiscal Year 2004-2005. The false alarm, fire sprinkler, and alarm test fees would be implemented at one hundred percent (100%) during Fiscal Year 2004-2005.

Mayor Swank commented on the comparisons of fees to other municipalities as it related to alarm test fees.

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Community Development Director Hugh Williams reviewed the community development service fees including the community development service fee comparison. Mr. Williams then stated implementation strategy would be implemented at one hundred percent (100%) for building permit fees during Fiscal Year 2004-2005. The implementation strategy would be implemented at twenty percent (20%) per year for the next five year for the development fees.

Mr. Williams continued discussion on the development service fees including current fee structure versus Fiscal Year 2004-2005 fee structure. He reviewed several scenarios related to site infrastructure cost, utility infrastructure cost, building construction cost, utility construction cost, and variance request in a residential zoning designation.

Mayor Swank expressed concern of implementing development fees at only twenty percent (20%) versus fifty percent (50%) and whether this would cover cost incurred. Member Eigenmann requested a composite of each fund changes with implementation scheduled as one combined document. City Manager stated staff would make this available for council's review.

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City Manager Harmer reviewed the answers to the follow-up questions posed by council at the August 17th budget meeting including personnel service cost difference, personnel services, office furniture for city attorney, paperless agenda, full-time employees for community development and support services, re-paving plan on the web page, commercial impact fees from community development, and types of vehicles requested by departments.

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Jim Herron commented on recovery from Hurricane Charley. He commented on support from the county, etc. Mr. Herron also discussed the operation of the grapple trucks versus the rear loaders as it related to removal of trees, limbs, etc. Mr. Herron commented on the test pilot program for the rear loaders.

Member Eigenmann expressed concern of using rear loaders for the removal of trees, limbs, etc.

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Council made a consensus to accept the cost recovery study and move forward to the next step without additional meetings.

Mayor Swank requested an implementation scale of items that were discussed available by mid year of Fiscal Year 2004-2005 or next fiscal year. Member Eigenmann also requested the dollar impacts in one column on the spreadsheet he requested previously in meeting. This would be made available in the composite of each fund changes with implementation scheduled as one combined document

Mayor Swank requested an additional \$3,134 be added to council's budget in order to join the National League of Cities. He stated there were no requirements to attend meetings. Member Eigenmann moved to approve the additional \$3,134 be added to council's budget for Fiscal Year 2004-2005 and planned budget 2005-2006. Member Broome seconded the motion and it carried unanimously.

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The next step would be the first public hearing on September 14, 2004 and second and final public hearing on September 28, 2004.

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The meeting adjourned at 8:43 p.m.

Ronald G. Swank, Mayor

ATTEST:

Wanda Wells, Interim City Clerk